Determine Your Manure Management Plan Due Date

The Iowa Department of Natural Resources (DNR) no longer sends reminders to livestock producers when annual updates and four-year manure management plans are due. Producers can use this fact sheet to go to the public accessible DNR Animal Feeding Operations online database to determine plan due dates.

Producers without Web access and those who find database information contrary to their records should contact the local DNR field office for assistance determining their manure management plan due date.

Step 1. Go to: https://programs.iowadnr.gov/animalfeedingoperations/ and read the information on this page.

Step 2. Click on “search” located at the top, under the blue banner. You will see:

Step 3. The facility search page has many options. The more information input, the more specific the search will be. Knowing the facility ID number or specific name of the operation, will focus the search. The name entered must exactly match the name in the database to find the related information. If specific details aren’t known, start by entering general information. Use the category drop down boxes to select: the county where the facility is located, operation type, AFO program category, and the species type.

Step 4. The above screen shows the first piece of data needed to determine when the plan is due – the “MP Month Due” located in the far right column. This is the month the annual update is due and the month the revised Iowa P-Index plan is due every four (4) years. It is important to note that annual updates and four-year plans are due on the first of the month shown. After the 10th of the month, the plan is considered late. Make note of the month. (Space is provided on the back of this fact sheet.)

Step 5. To determine the due date for a four-year revised P-Index plan, click on the red circle with the arrow next to the facility ID (first column on the left).
Step 6. By clicking on the red arrow, the site opens additional information about the specific livestock operation. Scroll down the page to the box titled “Nutrient Management and Construction Reviews.” Under Plan Type, look for the term “P Index MMP-original.” Locate the most recent date for this term. Now add four years to the date; that is the year when the next four-year manure plan is due. It will be due in the month noted in Step 4.

If the last plan was submitted late the last time, the date approved month may not be the actual month the plan is due. So for example, if the records show your plan due month is March, but your last four-year plan was submitted April 2008, your annual update is still due in March and your four-year plan is due March 2012, even though the date approved is 04/12/2008.

Fill out form below. Save this publication with your records.

Facility Owner: ____________________________
Facility Name: ____________________________
Facility ID: ______________________________
Manure Plan Month: __________________________
Next 4-Year Plan Due: __________________________
Manure Applicator License: ________________
Expiration Date on Manure Applicator License: __________________________
DNR Spill Number: 515-281-8694

Contact the DNR field office if information in the database is contrary to what your personal records indicate, or you can’t find your facility.

These instructions are also available in video format on a DVD and on the Web at: http://vimeo.com/33733959. To order a DVD version contact Tyler Bettin at the Iowa Pork Producers Association at 1-800-372-7675 or Angie Rieck-Hinz at Iowa State University Extension and Outreach at 515-294-9590.

DNR Field Offices
Field Office 1, Manchester 563-927-2640
Field Office 2, Mason City 641-424-4073
Field Office 3, Spencer 712-262-4177
Field Office 4, Atlantic 712-243-1934
Field Office 5, Des Moines 515-725-0268
Field Office 6, Washington 319-653-2135

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